Minutes

In Attendance:

Fatoumata Barry      Suranga Edirisinghe      Kevin Hsieh       Bala Ramesh
Amy Bruni            Solomon Fesseha       Tameka Lester      Greg Streib
Anthony Bush         Denise Floyd          Jonathan Lochamy    Phil Ventimiglia
Brendan Calandra     Chris Goode            Ewa McGrail        Draga Vidakovic
Emily Cowdrick       Krista Graham          Tayler Patton       Yongsheng Xu

CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of January 11, 2018, as presented.

IIT MONTHLY REPORT

• Phil Ventimiglia announced that OneUSG goes live on March 24, 2018. ADP will be discontinued. GSU is be implementing a multi-factor authentication tool called DUO. To prevent fraudulent activities, employees will not be able to change their direct deposit information in OneUSG until multi-factor authentication is activated. DUO will be implemented in the Fall; a pilot will begin in April. Discussion followed as committee members posed questions.

UPDATE ON FY2019 STF PROPOSAL REVIEWS AND DEADLINES

Amy Bruni listed the upcoming deadlines for STF:

• Expenditures for FY2018 ended in February, unless an extension was granted.
• Project status reports for FY2018 proposals are due in March.
• FY2019 STF proposals have been voted on by each unit.
• The IIT committee will vote on its proposals on April 12, 2018.
STF (FY2018) PROJECT VARIANCES AND EXTENSION

Dr. Goode reported on project variances he approved since the last meeting.

REIMBURSEMENT OF STF EXPENDITURES

Dr. Goode reported that he has received a couple of reimbursement requests for items purchased with personal credit cards. He reiterated, for the minutes, that items purchased with personal credit cards for STF items cannot be reimbursed. STF purchases must be made via PantherMart or GSU Pcard.

CHANGING STF EXPENDITURES SPENDING DEADLINE

The deadline for spending STF funds is April 1st. Because IIT is receiving so many requests to extend the STF spending deadline, Dr. Goode recommended moving the due date to match the fiscal year end. Discussion followed.

**Motion:** A motion was made and seconded to approve the STF spending deadline to June 1st for all academic and administrative units. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:30 AM.

Respectfully submitted,

Joyce Carroll