

MINUTES

April 18, 2017

Members Attending: Tamika Barnes, Irene Duhaime, Patrick Freer, Ivy Horn-Gardner, and Yongsheng Xu.

Members Absent: Patricia Carter, Debra Denzer, Leslie Dunn, Doug Gardenhire, Kerry Heyward, Todd Hendricks, Greg Lisby, and Kelly Timmons.

The 2016-17 chair, Patrick Freer, called the meeting to order at 3:04 p.m. The first order of business was the approval of the October 25, 2016 minutes. There was discussion of the adjournment time. Further review (after the meeting) revealed that the meeting did adjourn, as stated, at 4:45 p.m. The minutes were approved by unanimous voice vote.

The second order of business was to elect a chair. Seven members were required to be in attendance in order to conduct official business of the Committee. Given that only five members were present, those in attendance voted unanimously by voice to nominate Patrick Freer as Chair-Designate, to serve until official election by a quorum of the Committee.

The third order of business was to determine a meeting schedule for next year. A discussion ensued wherein the role/purpose of the committee was described. Those in attendance unanimously recommended that attendance at all future meetings be made available via telephone (rather than video conferencing) except in the case where substantive issues require in-person deliberation. Senator Horn-Gardner volunteered to work with Mary Nell Stone to establish a secure conference link to facilitate the calling process. After consulting various calendars, committee members agreed that future meetings would be called for the fourth Tuesday of each month at 3:00 p.m., except December, to be held only when there is sufficient business to warrant a meeting. Those dates for 2017-18 are:

Tuesday, August 29

Tuesday, September 26

Tuesday, October 31 (note: this is the fifth Tuesday of October)

Tuesday, November 28

Tuesday, January 23

Tuesday, February 27

Tuesday, March 27

Since there was no further business, the committee adjourned at 3:23 p.m.

Respectfully submitted,
Patrick K. Freer
Chair-Designate