



Senate Information Systems & Technology (ISAT)  
Thursday, November 20, 2014  
1:30 PM  
1103 Commerce Building

### **Minutes**

In Attendance:

Julian Allen	Shiferaw Gurmu	Kris Niedringhaus
James Amann	Steve Harmon	Dennis Rose
Brendan Calandra	Julia Hilliard	Mandy Swygart-Hobaugh
Lindsey Cohen	Joe Hurley	Ellen Taylor
Brennan Collins	Aimin Liu	Phil Ventimiglia
Gennady Cymbalyuk	John Medlock	Yi Zhao

### **CALLED TO ORDER**

### **APPROVAL OF MINUTES**

Motion was made and seconded to approve the minutes of October 16, 2014, as presented.

### **IS&T MONTHLY REPORT**

Dennis Rose announced the hire of the Chief Information Security Officer (CISO), whose start date was October 16, 2014. Also, a Director of Program Management (PMO) and Director of Network & Telecommunication Services will start on December 1, 2014. Dennis explained that the CISO position is an existing position, whereas the Directors of PMO and Network/Telecommunications are new positions for the organization. Discussion ensued.

Julian Allen announced that D2L is renaming their product/tool to *Brightspace*. Nothing will change in regards to login, context, software, etc. There will be new features added, but this will not affect faculty usage. This transition will occur over the Winter Break and will be seamless. More announcements about *Brightspace* are forthcoming. Discussion ensued.

**Action:** *ISAT members requested an IS&T organizational chart once updated and completed.*

## **STF ALLOCATION PERCENTAGES FOR FY2016**

James Amann presented the Student Tech Fee (STF) allocations for the last two years. According to Dr. Renick, Andrew Young School of Policy Studies' (AYSPS) enrollment is larger than the BFL School of Nursing, but is funded less. Dean Walker asked that ISAT readdress this deficiency. Dr. Harmon recommended increasing AYSPPS 1% and subtracting ¼ of a percent from Innovation, Institutional Mandates, IS&T and ISAT. Dr. Harmon opened the floor for discussion. A lengthy discussion ensued committee members asked questions and different percentage allocations was discussed.

**Motion:** *A motion was made and seconded to increase AYSPPS by 1%, thereby taking 0.25% from Innovation, 0.25% from ISAT and .50% from IS&T. IS&T will receive the first cut of swept funds restoring its cut of .50%..*

The Student Tech Fee Allocation for FY2016 were approved as follows:

<b>College/Unit</b>	<b>Percentage Allocation</b>
Andrew Young School of Policy Studies	1.95%
Byrdine F. Lewis School of Nursing	1.75%
Center of Instructional Innovation	9.05%
College of Arts & Sciences	19.04%
College of Education	3.83%
College of Law	1.38%
Honors College	.95%
Information Systems & Technology	18.22%
Institutional Mandates	28.74%
ISAT	3.03%
Law Library	1.30%
Robinson College of Business	6.89%
School of Public Health	1.75%
University Library	2.14%

## **REQUEST FOR ASLVR LAB AMENDMENT**

Dr. Harmon summarized two requests for budget amendments from the American Sign Language Visual Resources (ASLVR) Lab regarding their Tech Fee FY2015 allocation.

- 1) Because their technology equipment costs were over estimated by approximately \$4,000, ASLVR is asking permission to purchase iPads for video recording with these remaining funds. The iPads would meet the Special Education students' edTPA submission requirements.
- 2) ASLVR would like permission to cover miscellaneous, unexpected costs for printing of signage, lab manuals and student activity charts. The original furniture costs, quoted by

the vendor, was \$4,000 over actual costs. They would like the \$4,000 overage assigned to a miscellaneous line added to their budget to cover these expenses.

A lengthy discussion ensued as members asked for clarification regarding both requests.

**Motion:** *A motion was made and seconded to approve ASLVR's request to spend the \$4,000 overage, from the technology equipment costs, to purchase iPads. Motion passed unanimously.*

**Action:** *The second request is on hold pending clarification from ASLVR. Dr. Harmon will handle administratively. No motion or action is needed from the committee.*

### **REVISING BYLAWS TO REFLECT CURRENT STATUS OF ISAT AND IS&T**

Dr. Harmon recommended tabling this item, as he has nothing to report at this time. Members concurred.

### **TECH FEE FY2015 SPENDING REPORT**

James Amann summarized the STF spending report as of November 13, 2014, as requested by the committee. This report could serve as an indication on how much funds will be swept. Discussion ensued.

### **DISTANCE LEARNING COUNCIL**

Dr. Harmon announced that GSU has a new Distance Learning Council reporting to Dr. Peter Lyons. He will ask Dr. Lyons to come speak to ISAT on their goals and policies.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 2:20 PM.

Respectfully submitted,

Joyce Carroll