Senate Information and Instructional Technology (IIT)
Thursday, April 22, 2021
11:00 AM
WebEx Meeting

Minutes

In Attendance:

John Bandy
Fabien Baron
A.Faye Borthick
Amy Bruni
Brendan Calandra
Kris Clark
Charlette Deloach
Marjorie Dimsdale
Angus Galloway
Chris Goode
Krista Graham
Glenn Harrison
Nikita Howard
Kevin Hsieh
Jidong Huang
Michelle Kassoria
Jun Kong
Jeffrey Mahr
Robert Maxwell
Ewa McGrail
Martin Norgaard
Adoley Plange
John Redmond
Lionel Scott
Jackie Slaton
Phil Ventimiglia
Yongsheng Xu

CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of April 8, 2021, as presented. Motion passed unanimously.

WELCOME NEW MEMBERS

Dr. Goode welcomed all new committee members and asked them to introduce themselves. New members introduced themselves accordingly.

IIT REPORT

Phil Ventimiglia reported the following:

- IIT is continuing to roll out increased cyber security protections, to stay ahead of the bad people/criminals. Beginning May 6th, GSU staff will be required to use Duo multifactor authentication for all web applications that use Single Sign-On (SSO). Faculty will be required to use Duo multifactor authentication for SSO beginning the start of the Fall semester. This includes systems such as iCollege, PAWS, Taleo, LinkedIn Learning and others.
• Another big application that will come under multifactor authentication is VPN (virtual private network). Starting May 20th, GSU employees working from home will become protected under the VPN as well. These are all things that we are required to do to stay protected, meet the university’s requirements and stay in compliance with state audits.

• IIT is expecting a significant influx of dollars to invest in our teaching and learning technology, and environments. These funds are coming from the CARES Act. These funds will be used to enable classrooms to simulcast and to run WebEx with high quality cameras, microphones, and screens. Also, some of the funds will be used to build-out proctoring computer labs.

A lengthy discussion ensued as questions were posed concerning DUO, cyber security practices and training, email forwarding, classrooms upgrades, and faculty training for new classrooms.

**VARIANCE REPORTS**

Dr. Goode reported he approved one variance from CMII to use funds, they saved in the amount of $2,000, by buying a cheaper model of Virtual Reality headsets, which include cases.

**CETLOE SUPPLY TO SALARY LINE VARIANCE**

CETLOE made a request to move $8,799 from their supply line to salaries line. Jackie Slaton, Manager of Learning Community Development, explained that due to COVID-19 a lot of their programs were moved online. As a result, CETLOE needed less money for supplies and more money for student assistants. Student assistants are working on creative media and marketing materials for their program. Discussion ensued as members posed questions.

**Motion:** A motion was made and seconded to approve CETLOE’s variance request to move $8,799 from the supply line to salaries line. Motion passed unanimously.

**REQUEST TO SWEEP STUDENT TECH FEES**

Dr. Goode explained that when academic or administrative units do not spend all their allocated budget, those funds are swept at the end of the fiscal year. In the past, swept funds has been spent on the classroom refresh, which are used directly by students. Nikita Howard, representing IIT, made a request that those swept funds be used for classroom refresh, specifically for the Perimeter College. Computer and technology upgrades in the classrooms are greatly needed for the Fall semester. The amount of money swept last year was approximately $500,000 from all colleges and units. A lengthy discussion ensued as members posed questions and voiced concerns.

**Motion:** A motion was made and seconded to table this request until more research and information is gathered. Motion passed unanimously.
COMMITTEE CHAIRPERSON ELECTION

The floor was opened for nominations for Senate IIT chairperson. Dr. Chris Goode was nominated for Chairman. With no additional nominations, a motion was made and seconded to close the floor for nominations.

Motion: Chris Goode was nominated and elected to serve as Senate IIT Chairperson for FY 2022. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:05 PM.

Respectfully submitted,

Joyce Carroll