Minutes

In Attendance:

Matthew Adjin-Tettey  Brendan Calandra  Krista Graham  Robert Maxwell  Lee Webster
Saadh Ahmed  Yu-Ping Chen  Mark Graves  Ewa McGrail  James Williams
Kim Bennett  Kris Clark  Glenn Harrison  Samantha Parks  Yongsheng Xu
A. Faye Borthick  Charlette Deloach  Xiaochun He  Bala Ramesh
Philip Bruce  Angus Galloway  Kevin Hsieh  Nancy Jo Schafer
Amy Bruni  Chris Goode  Jeffrey Mahr  Phil Ventimiglia

CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of January 14, 2021, as presented. Motion passed unanimously.

IIT MONTHLY REPORT

Phil Ventimiglia reported that he has been participating in quite a few roundtables and discussions with other universities around the country; even Europe. GSU should be really proud of managing its technology during the pandemic. One example is the issue of calls and issues addressed through tech support over the last 10 months. Most universities that he has spoken with have been complaining about keeping up with all their issues. GSU has actually seen normal volume through tech support. This is due to the enormous pre-work done across the university. GSU has made sure everything was in place to support our students, and we continue to make sure students have everything they need to succeed.

IIT will start decommissioning the H:/ and I:/ drives, as users will be using Microsoft OneDrive. H:/ network drives are being decommissioned as the university transitions to more flexible cloud services for file storage and collaboration. Also, Dropbox will be available to staff and faculty, who needs it. Dropbox is more robust and have more functionally than the H:/ and I:/ drives. The roll-out for Dropbox will be a little different
than OneDrive, but it will be very easy to subscribe. A lengthy discussion followed as members asked questions about Respondus lockdown browser.

**UNITs' STF VOTING COMMITTEE UPDATE**

Amy Bruni reported on where we are for the FY 2022 STF proposal process. The student tech fee proposal portal closed February 5, 2021. We have received 118 proposals, which goes across all of the different funding. Normally, we received 140 to 150 proposals, so it’s a little less this year. The voting process started on February 8, 2021, for all colleges and administrative units. Amy stated that all proposals are being reviewed. All unit committees will begin meeting February 15th through March 5th, to vote on proposals submitted for funding by their respective unit. Each voting committee must have fifty percent student representation. Discussion ensued.

**STF VARIANCE REPORT**

Chris Goode reported that he approved one variance since last meeting for College of Arts and Sciences, in the amount of $3,000. This amount will go to classroom refresh.

Lee Webster stated that IT partners with Facilities to update classrooms and classroom technology. IIT did a lot of work in some of the computer classrooms in Classroom South. These classrooms needed some additional renovation to the floors, as well as wire paths for better cable routes. Facilities took funds out of the CELT’s funding source and created a capital budget for renovation work. However, the work came in lower than the estimated amount. Facilities needs to return that unspent money. However, the account where the funds were taken from, is no longer valid. This happened because the funds were taken in another fiscal year and the account numbers change each year. Lee is requested that $3,500 be returned to the FY 2021 budget for classroom upgrades.

**Motion:** A motion was made and seconded to approve CETL’s variance request to transfer $3,500 to FY 2021 for renovations. Motion passed unanimously.

For FY21, the Law Library’s unit committee approved two different proposals to fund student access to electronic study aids. Because they were able to negotiate a lower price, they saved $3,240 from project 21-IST-015. They are requesting to transfer the $3,240 to project 21-IST-014, to cover the higher license costs, due to the increase in student enrollment.

**Motion:** A motion was made and seconded to approve Law Library’s variance request to transfer $3,240 from project 21-IST-015 to project 21-IST-014. Motion passed unanimously.
CALL FOR SENATE IIT COMMITTEE TO REVIEW STF PROPOSALS/FUNDS

Dr. Goode asked committee’s student representatives to serve on the Senate IIT’s sub-committee to review STF proposals submitted for FY2022. He stated that graduate students are needed as well; and asked for recommendations. Dr. Goode asked if any committee members wanted to volunteer to serve on the review committee, to contact him via email. Discussion ensued.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:36 AM.

Respectfully submitted,

Joyce Carroll