Senate Information and Instructional Technology (IIT)
Thursday, September 10, 2020
11:00 AM
WebEx Meeting

Minutes

In Attendance:

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<tbody>
<tr>
<td>Tracy Adkins</td>
<td>Brendan Calandra</td>
<td>Chris Goode</td>
<td>Jeffrey Mahr</td>
<td>Lee Webster</td>
<td>Michael Weeks</td>
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<td>Julian Allen</td>
<td>Yu-Ping Chen</td>
<td>Krista Graham</td>
<td>Robert Maxwell</td>
<td>Ewa McGrail</td>
<td>James Williams</td>
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<td>Fabien Baron</td>
<td>Kris Clark</td>
<td>Mark Graves</td>
<td>Samantha Parks</td>
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<td>Kim Bennett</td>
<td>Charlotte Deloach</td>
<td>Glenn Harrison</td>
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<td>A. Faye Borthick</td>
<td>Michael Diebert</td>
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<td>Phillip Bruce</td>
<td>Denise Floyd</td>
<td>Kevin Hsieh</td>
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<td>Amy Bruni</td>
<td>Angus Galloway</td>
<td>Susan Laury</td>
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CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of August 20, 2020, as presented.

IIT MONTHLY REPORT

Phil Ventimiglia reported the following:

- iCollege had an outage for about an hour on the first day of classes, due to a server issue with Amazon Web Services and the vendor Desire2Learn. The issue was fixed within an hour or two.
- Kaltura had some larger issues, due to demand and their cloud service. They are working on expanding and upgrading their services with Amazon Web Services. The issues seem to have been rectified.
- The long-awaited feature, Breakout Rooms, will now be available on WebEx.
- Cyber security within educational institutions has become a main focus due to a number of ransomware attacks. GSU IIT is continuing to increase its cyber security hygiene. Testing has begun to add multi-factor access to single sign-on. Anytime single sign-on is used, for example - iCollege and PAWS, multi-factor authentication will be required. There will be an option for a device to be marked as safe for thirty (30) days. IIT hopes to roll out the multi-factor authentication to the campus by the end of the year.
A question was asked concerning the connection speeds of video conferencing applications used for classes. The traffic for these applications cannot be monitored by IIT, as these applications are hosted by the company’s servers in the cloud. It was noted that many of these companies are increasing their capacity as they have seen an increase in traffic on their servers. Also, it was pointed out that a lot of the issues may not lie with the tool itself, but with the network that the person is running the application on. Some suggestions for improvement:

- Turn off your camera, when possible.
- Use a wired connection instead of wireless, if possible.
- If possible, faculty should come to campus and utilize the campus network.

A lengthy discussion ensued as committee members posed questions.

**ROBINSON COLLEGE OF BUSINESS REQUEST TO REALLOCATE FY21 STF FUNDS**

RCB is requesting the redirection of funds to increase the offerings of the VMock Aspire program, used by the college. VMock Aspire is an AI-handled interview, resume, and elevator pitch evaluation platform that students interact with electronically. The college would like to increase the funds for the program by approximately $40,000.

The overall request would be to increase the funding for VMock Aspire by $40,000 and the funding for Handshake by $5,000, at the expense of the Pearson Career Success and People Growth software. Discussion ensued as committee members posed questions.

**Motion:** A motion was made and seconded to approve RCB’s variance request of $40,000 for VMock Aspire and $5,000 for Handshake. Motion passed unanimously.

**INFORMATION NEEDED IN ADVANCE OF STUDENT MANDATORY FEE COMMITTEE MEETING**

Dr. Goode stated that the Mandatory Student Fees Senate Committee will hold their meeting on September 25, 2020. He would like to request an increase in the proportion of student fees that are allocated to the student technology fee. A large portion of the student technology fee goes to two big sources, classroom technology refresh and the mandates fund, which covers software licensing. The costs of classroom technology and software licensing continue to increase, but the technology fee per student has remained flat for the last twelve years.

Downtown campus students pay $85 per fall and spring semesters, and a little less for the summer semester. Perimeter campus students pay $50 per fall and spring semesters, possibly the same for the summer semester. The overlap for things such as common licenses, which go across the board, are split based on the enrollment for each campus. The split, for the overlapping software licenses was 60% for the Atlanta campus and 40% for Perimeter campus. However, it has now changed to 65% for the Atlanta campus and 35% for the Perimeter campus.
The biggest cost for IIT are the software licenses. The cost of the licenses increases in two ways: 1) overall increase in enrollment; and/or 2) increase in price by the vendor.

Dr. Goode will only be requesting an increase in the proportion of the mandatory student fees that are allocated to the student technology fee, which is currently at 12.88%. The committee will not be requesting an increase in the dollar amount paid by students for mandatory student fees. An increase in the proportion that is received by the student technology fee would come at the expense of something else covered by the mandatory fees. Lengthy discussion ensued.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:00 PM.

Respectfully submitted,

Joyce Carroll