Minutes
Faculty Affairs Committee Meeting
July 28, 2020 | 4:00 p.m. – 5:30 p.m. | WebEx

Members Present
Atkinson, Jaynette  Hensel, Wendy  Parsons-Pollard, Nicolle
Barker, Jennifer  Kabengi, Nadine  Reimers, Birthe
Bonin, Brian  Kana, Trisha  Renken, Maggie
Butler, Annette  Lake, Ryan  Richmond, Susan
Calson, Gina  Lim, Elizabeth  Robertson, Sally
Cantrell, Owen  Madden, Miriam  Sharratt, Nicola
Carruth, Laura  Maxwell, Robert  Subotic, Jelena
Chesher, David  McClymond, Kathryn  Tim
Cohen, Lindsey  McCoy, Jennifer  Tonia, Vicente
Frost, Shelby  Morrey, Erin  Trask, Jeffry
Galchinsky, Michael  Nahmias, Eddy  Vollmer, Niklas
Gay, Gerald  Nucci, Anita  Zayac, Miriam

1) Welcome
2) Fall 2020 – Revised Plan: Q&A with Provost Hensel
   • Background: COVID-19 cases increasing in Georgia which has sparked concern, but there is a directive from the USG to hold face-to-face classes.
   • Administration is working to ensure safety, but nothing can be perfectly safe; GSU is working to make the environment as safe as possible.
   • The Provost’s office is working to provide flexibility with the USG directives.
   • GSU President Letter
     • The situation is complicated and political and could not go into details.
     • Desire to preserve the face mask requirement, but many other initiatives and actions are ongoing to provide an environment that is as safe as possible.
   • Growing responsiveness and flexibility.
   • GSU must adhere to USG policies (they must be followed by USG institutions).
   • The move to requiring a 6ft radius is partially in response to the racial disparity of risk to COVID-19. Emphasis that current information is that transmission of the virus requires close contact (within 6 ft.) for 15 minutes.
   • The administration has provided a great deal of flexibility at the departmental level.
   • At the time of the meeting, all requests for accommodations or a move to online only that had been received, had been reviewed.
   • To help students, the instructional modality would be displayed in GoSolar/PAWS.
- Instructors are to communicate with students by August 10, 2020 regarding the modality and expectations.
- The Digital Master Template program has been scaled back. Current efforts will continue. The process is meant to be collaborative between downtown and Perimeter campuses.
- Testing/Contact Tracing
  - If you know a student has COVID-19, there is a report that can be filled out.
  - There is a team dedicated to contact tracing at the university.
  - Students can be tested through the Student Health Services.
  - There are 100,000 saliva tests for asymptomatic members of the GSU community. To be used on those who have been exposed.
- Liability
  - Legislation passed a bill removing issues of liability.
  - Individual faculty are not liable.
  - GSU is taking all reasonable measures to keep people safe.
- Course attendance flexibility is high.
  - There is great flexibility in how you use face-to-face in class time.
- NTT Post Promotion Review: There is no need to pause the NTT Post Promotion Review clock. The Provost’s office will take into account the issues surrounding COVID-19.
3) Old Business
- The code of conduct statement regarding students uploading instructor generated materials was approved and submitted to the Executive Committee to be included in the next meeting of the full senate.
- The results of the advocacy letters were discussed.
4) For the good of the order.
Statement approved by Kerry Heyward

Student Code of Conduct Statement regarding the unauthorized public posting and distribution of instructor produced course materials, including audio recordings of lectures.

The selling, sharing, publishing, presenting, or distributing of instructor-prepared course lecture notes, videos, audio recordings, or any other instructor-produced materials from any course for any commercial purpose is strictly prohibited unless explicit written permission is granted in advance by the course instructor. This includes posting any materials on websites such as Chegg, Course Hero, OneClass, Stuvia, StuDocu and other similar sites. Unauthorized sale or commercial distribution of such material is a violation of the instructor’s intellectual property and the privacy rights of students attending the class, and is prohibited.