Minutes

In Attendance:

Amy Bruni    Yu-Ping Chen    Robert Maxwell    Andrey Shilnikov
Shane Bruce  Kyle Frantz    Ewa McGrail    Phil Ventimiglia
Laura Burtle Chris Goode    Clare Morton    Lee Webster
Brendan Calandra Kevin Hsieh    Amy Reber    Yongsheng Xu

CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of February 13, 2020, as presented.

STF FY21 PROPOSALS REVIEW UPDATES

Amy Bruni reported that of one hundred and fifty-six (156) proposals received across all schools and departments, one hundred and eighteen (118) proposals have been approved. Currently, the approved proposals are being reviewed by IIT and DCS, for any inconsistencies. This process will continue until March 20, 2020. Once completed, the proposals will be returned to the proposer, with notes. The proposals will then come back to the committee, in April, for approval. Amy reminded everyone that the deadline for encumbering funds, for FY20, is June 30, 2020.

REQUEST FOR VARIANCE APPROVAL FOR RCB-STF 20200039

Clare Morton, from the Robinson College of Business, is making a variance request in the amount of $13,000. RCB was able to use funds from cost savings from software that is used annually. The college would like to use these cost saving funds for photography hardware. The hardware would be used with software already held by RCB, namely Aspire and Handshake. The photography hardware would allow RCB to assist their students with securing professional headshots for their various profiles. The enhanced profiles will better assist students with securing jobs and internships. The hardware has been written into RCB’s proposal for FY21, as they will be seeking to acquire additional software. Discussion ensued.
Motion: A motion was made and seconded to approve RCB’s variance request of $13,000 to purchase photography hardware. Motion passed unanimously.

REQUEST FOR VARIANCE APPROVAL FOR NEUROSCIENCE INSTITUTE-STF 20200104

Kyle Frantz, Director of the Center for the Advancement of Students and Alumni (CASA), made a request on behalf of CASA and the Neuroscience Institute. CASA would like to use their variance of $12,500.60 to purchase a poster printer and other printing materials. The printer will be used by students for their research presentations, which often utilizes posters. Without the poster printer, students may have to pay between $70 and $120 to print the posters for their presentations. The goal of CASA is to encourage students to obtain advanced degrees, and this printer can be a great assistance.

The Neuroscience Institute is sharing in the expense of the new hardware for CASA. The Neuroscience Institute will be able to utilize the printer, as well. Ryan Sleeth, Lead PC Systems Specialist for the Neuroscience Institute, will provide system support for the new poster printer. Discussion ensued.

Motion: A motion was made and seconded to approve CASA’s variance request of $12,500.60 to purchase a poster printer. Motion passed unanimously.

STF ALLOCATION FOR THE GRADUATE SCHOOL

As discussed in the last meeting, Dr. Goode reached out to leadership for both the academic and administrative units, regarding the Graduate School to be considered for a percentage of the student technology fee (STF), presented by Lisa Armistead.

The feedback that Dr. Goode received from leadership was not unanimous. Two valid concerns raised by leadership, against the proposal, was that it was not explained in the proposal how the Graduate School planned to teach students directly. Also, how the Graduate School planned to utilize the funds. Another valid point raised by leadership was that the Graduate School was created in such a way that the colleges were assured that their budgets would not be impacted negatively.

Dr. Goode proposed that further discussion and voting be held off until the next meeting to give Lisa Armistead the opportunity to present the proposal to leadership; giving leadership all the necessary information and addressing any questions. Discussion ensued.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:50 AM.

Respectfully submitted,

Joyce Carroll