Minutes

In Attendance:

Julian Allen  Brendan Calandra  Kevin Hsieh  Phil Ventimiglia
Lisa Armistead  Yu-Ping Chen  Valarie Koonce  Lee Webster
Shane Bruce  Stephan Davis  Elizabeth Lopez  Yongsheng Xu
Amy Bruni  Antara Dutta  Ewa McGrail
Laura Burtle  Chris Goode  Victoria Rodrigo

CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of November 21, 2019, as presented.

IIT MONTHLY REPORT

Phil provided updates on two ongoing projects within IIT:

- The process is still ongoing to get all Georgia State students enrolled in multi-factor authentication. Enrollment has been on a volunteer basis, however, in the couple of months, there will be a push for required enrollment. Getting all of the students enrolled in multi-factor authentication has become critical as students have become more of a target for attacks. Although critical, the process needs to be completed in a way that does not interfere with student activities, such as registration and access to iCollege.

- Over the last couple of years, Research Solutions has been building out an investment in high performance computing for the university. So far, the Research Solution team has implemented over three and a half million dollars of high performance computing equipment in the university's cluster. Just last year, the university won a million dollar grant, from NSF, to build out high performance computing for non-traditional uses. Traditionally, high performance computing and activities have been used in the medical and engineering fields. So, NSF was attracted to the idea of enabling high performance computing for use in the social
sciences, especially with the increase in big data coming into these fields. GSU is also up for some follow on grants. The process of hiring support services and additional resources is underway, to help facilitate the use of the high performance computing for non-technical researchers. The equipment is on campus, and is currently being installed at the data center. Any questions regarding the use of high performance computing can be directed to Yuri Lukinov (ylukinov@gsu.edu).

REPORT ON APPROVED STF VARIANCES

Since the last meeting, in November, Dr. Goode approved a small change. The Department of Communications requested a change in the brand of cameras they were approved to purchase. The change amounted to approximately $1,660 in savings.

REQUEST FOR VARIANCE TRANSFER

About two (2) years ago, funds were approved for the addition of a new Maker Space on the Dunwoody Campus, specifically in the Dunwoody Campus Library. Once the project was completed, there were funds left over, in the amount of $14,444. However, due to accounting practices and the original account no longer existing in that fiscal year, the additional funds were returned to the general tech fee pool.

Lee Webster has brought the request before the committee to have the funds transferred to the Perimeter College FY2020 account. Once the funds are transferred, they would be used to provide A/V upgrades for Perimeter College, such as computers and cloud projectors. If the transfer is denied, the additional funds would remain in the tech fee pool and be used, for Perimeter College, for FY2021. Discussion ensued.

**Motion:** A motion was made and seconded to approve the variance request of moving $14,444 from general STF (FY2018) pool to Perimeter's STF FY2020 project. Motion passed unanimously.

UPDATE ON STF FY2021 PROPOSALS

On Friday, February 7, 2020, the portal was closed for submitting all 2021 Tech Fee proposals. In total, the committee received 152 proposals, across all colleges and departments. The week of February 9, 2020 was used to “clean up” all of the proposals, specifically those proposals that were mistakenly submitted to the wrong fund groups. Beginning February 17, 2020 through Friday, March 6, 2020, the voting period will take place. During this period, the colleges and departments will have their committees, comprised of fifty percent student representation, vote on the proposals. The approved proposals will be submitted for review by IIT and Facilities. All deadlines and dates can be found on the Tech Fee website, [www.gsu.edu/techfee](http://www.gsu.edu/techfee).
NEW STF SPENDING DEADLINE PROPOSAL

The new proposal to extend the spending deadline to June 30th, from June 1st, was proposed by IIT Financial Department. The primary reason for the extension is due all of the charges that typically do not get posted until mid-June. Also, this period is GSU budget season for Kevin Lipford and the student tech fee budget team. Moving the deadline would eliminate unnecessary processes performed by the IIT financial team. Discussion ensued.

Motion: A motion was made and seconded to approve moving the STF spending deadline from June 1st to June 30th. Motion passed unanimously.

STF ALLOCATION FOR THE GRADUATE SCHOOL

Lisa Armistead, Dean of the new Graduate School, joined the committee meeting with a request and a question, regarding the allocation of a portion of the Student Technology Fee to new colleges and schools. Dr. Armistead gave a brief history of the new Graduate School. In May 2019, the Administrative Council approved the creation of the Graduate School at GSU. The new Graduate School assumed the functions of the prior office, Office of the Associate Provost for Graduate Programs. Dr. Armistead listed all the functions of the new Graduate School, which included marketing, professional development for graduate students, and support for the submission of applications to various foundations and federal agencies for grants, training and support for graduate students.

In the past, it was agreed that one percent (1%) would be the low end for any particular college would be allocated from the student tech fee. An example being the Honors College, which their 1% equaled approximately $50,000-60,000. If a college is being born from another college, example being the College of the Arts splitting from the College of Arts and Science, the two colleges split the funds.

The Graduate School would more than likely follow the Honors College, with an allocation around the 1%. The funds would be taken from a portion of the funds allocated to other academic units and colleges, with the Institutional Mandates funds left untouched. Julian Allen provided rough estimates of what each unit and college would be asked to contribute from their allotted funds. A lengthy discussed ensued.

Action Item: Committee requested that more solid numbers be presented with each unit being able to provide input. Dr. Goode agreed to come back with the numbers and to reach out to the Deans of the academic units and to the other administrative units that were not present in the meeting.

NEW BUSINESS

Julian Allen made a request for unspent swept end of year funds to be used towards common used classrooms and refresh of the Library’s main lab. Historically, the committee has voted on how to utilize the unspent swept funds. Last year, the committee voted to use the funds to upgrade the wireless infrastructure.
It was suggested that there be a yearly vote on how to spend swept funds. A vote was not taken. It was suggested that this topic be added to the agenda for the March meeting. At that time, requests for swept STF funds will be presented, and the committee may be asked to vote on the requests presented.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:00 PM.

Respectfully submitted,

Joyce Carroll