University Statutes and Senate Bylaws Committee  
Meeting Minutes  
November 19, 2019

**Attendance:** Hermela Assefa, Rosemarie Baldwin, Patricia Carter, Patrick Freer, Todd Hendricks, Kerry Heyward, Jim Martin

**Attendance via WebEx:** Tamika Barnes, Kim Bennett, Michael Bradley, Ashli Owen-Smith, Ed Rigdon, Youngsheng Xu

**Excused Absence:** Doug Gardenhire (faculty meeting), Leslie Meadows (teaches a class at that time)

**Absent:** Melanie Davenport, Michael Fix, Kelly Timmons, Andre’ Walker

The meeting was called to order at 3:00 p.m. by chair, Todd Hendricks. The members present introduced themselves. Todd gave an overview of the charge and responsibilities of this committee. He began the meeting by initially discussing the proposal to changes Article VII, Section 5 of the Senate Bylaws to include the administration of the Graduate School in the makeup of the Admissions and Standards Committee. The finalized proposal should be sent to the Admissions and Standards Committee before presenting it to the full Senate.

There was a discussion that other sections of the Statutes and Bylaws were not currently up to date from 2017 and maybe prior. Dr. Patrick Freer and Mrs. Kerry Heyward, Esq. agreed to send Dionne the most updated versions of the document and references to updates that they possess. Dr. Freer is a past Chair of this committee. Dionne will be sure to update all changes to the University Statutes and Senate Bylaws on the website per the items received.

The committee will meet again before the February 13, 2020 University Senate meeting.