Committee on Academic Programs (CAP)
March 26, 2019
25 Park Place, Room #2150

Present: Lisa Armistead, William Bogner, Ian Campbell, Laura Carscaddon, Shelby Frost, Jessica Parilla, Jared Poley, Michael Stewart

WebEx: Sabrina Freeney, Soon-Ho Kim, Mark Graves, Richard Lakes, Nancy Schafer, Sally Robertson, Murad Sarsour

Guests: Shea Allman, Amber Amari, William Curlette, Sara Cushing, Maria Gindhart, Sharon Hill, Stacie Kershner, Leila Lawlor, John Medlock, Robert Rice

Call to Order

William Bogner (on behalf of Michelle Brattain, Chair) called the meeting to order at 3:01 p.m.

Approval of Minutes

The minutes of February 19, 2019 meeting were approved as distributed.

Motion from the Undergraduate Council: New Course Prefix, HIN, World Languages and Cultures, COAS

William Bogner introduced the motion. There were no comments or discussions. The motion was approved unanimously.

Motion from the Undergraduate Council: Change name of Neurobiology and Behavior Concentration to Neurobiology Concentration, COAS

William Bogner introduced the motion. Jessica Parilla informed the committee that she would answer any questions regarding this motion and the next two motions. Sara Cushing asked if any changes would have any effect on the learning outcomes. The answer was no. The committee unanimously approved the motion.

Motion from the Undergraduate Council: Change Name of Pre-professional/Pre-Physiology Concentration to Pre-Medical/Pre-Health Concentration, COAS

William Bogner introduced the motion. There were no comments or discussions. The motion was approved unanimously.

Motion from the Undergraduate Council: GSU-Hangzhou Normal University Collaborative BA Biology Program, COAS
William Bogner introduced the motion. The motion comes from Biology and the university system. There were no comments or discussions. The motion was approved unanimously.

**Motion from the Undergraduate Council: Updated list of courses approved for City and Global Scholar designations, COAS**

William Bogner introduced the motion. There were no comments or discussions. The motion was approved unanimously.

**Motion from the Graduate Council: Change Concentration M.A.T. Special Education, adding Adapted Curriculum and General Curriculum to the Early Childhood Special Education Concentrations, COEHD**

William Bogner introduced the motion. Sara Cushing asked the COEHD representatives if there will be just a change in name or if they are adding two new concentrations. Shea Allman explained the existing concentrations, Early Childhood Special Education which only leads to P-5 Certification. COEHD is dividing it up and calling it Special Education Early Childhood Adapted Curriculum and Special Education Early Childhood General Curriculum. Sara asked if they were adding a concentration. Shea confirmed that this was correct. Sara informed Shea that it seems to be more than just a title change. She suggests that it needs to be a proposal to add a concentration instead. Shea explained that they want the concentrations on the student’s transcripts due to the two concentrations. There was discussion that there is usually one proposal per concentration. The committee suggested two options to Shea for consideration: (1) there should be a proposal to deactivate one concentration and complete a second document to make two new concentrations or (2) complete a name change for the existing concentration and create a new concentration. Amber Amari suggested that there should be one document that has clearly delineated sections regarding deactivating a concentration and creating new concentrations. Dr. Shelby Frost motioned that the motion be accepted contingent upon the COEHD making the friendly amendments suggested by the committee. The committee unanimously agreed to approve based on the completion of the amendments.

**Motion from the Graduate Council: Deactivation of Elementary/Middle School Counseling and Secondary School Counseling concentrations in the M.Ed. School of Counseling, COEHD**

William Bogner introduced the motion. There were no comments or discussions. The motion was approved unanimously.

**Motion from the Graduate Council: Deactivate Concentrations in the M.Ed. Special Education, COEHD**

William Bogner introduced the motion. There were no comments or discussions. The motion was approved unanimously.

**Motion from the Graduate Council: Change name of Master of Science in Analytics (MSA) to Master of Science with a major in Data Science and Analytics, Lisa Armistead**
William Bogner introduced the motion. There was a correction. This motion was from Lisa Armistead, Associate Provost for Graduate Programs, and not COEHD as listed on the agenda. There were no comments or discussions. The motion was approved unanimously.

**Motion from the Graduate Council: New Corporate Learning Professional Certificate, COEHD**

William Bogner introduced. Sara Cushing informed the group that she was not sure if the student learning outcomes were clear in the assessment section. A faculty member from COEHD clarified that the outcomes were based on standards. He stated that three courses are the same and one is new. Sara suggested a friendly editorial request to be sure the student learning outcomes and assessments are clear. The committee unanimously agreed to approve based on the completion of the suggested edits.

**Motion from the Graduate Council: New Certificate, Education Informatics, COEHD**

William Bogner introduced the motion. He informed the group that Sara’s editorial request for the New Corporate Learning Professional Certificate applies for this certificate as well. The motion was approved unanimously.

**Motion from the Graduate Council: Change name of M.S. Mental Health Counseling Program to M.S. Clinical Mental Health Counseling, COEHD**

William Bogner introduced the motion. There were no comments or discussions. The committee approved the motion unanimously.

**Motion from the Graduate Council: Terminate M.Ed. Urban Teacher Leadership Program, COEHD**

William Bogner introduced the motion. He informed the group that this motion was from COEHD. This information was not included on the agenda. There were no comments or discussions. The committee approved the motion unanimously.

**Motion from the Graduate Council: Add Course Prefix APHC, Applied Harpsichord, COA**

William Bogner introduced the motion. He informed the group that this motion was from COA. This information was not included on the agenda. Maria Gindhart, Associate Dean, College of the Arts, was present and informed the group that she would answer any questions. The committee approved the motion unanimously.

**Old Business**

William Bogner introduced the old business. He indicated that the LL.M. Dual concentrations, the “Bar Plus Specialty” and “Dual Non-Bar/Specialty” Concentrations from LL.M. (revision of LL. M. with Dual Concentrations from February 2019 agenda), had previously been before this committee. An LL.M. representative informed the committee that there was concern at the last CAP meeting that LL.M. had requested for the dual concentrations that: a student wanting to take the bar concentration or another concentration in addition to a second concentration. This is what LL.M. wanted to allow. She discussed the original proposal. They met with several GSU
constituents and restructured it to meet the 36-hour maximum requirement for program completion. The students will earn the 36-hour concentration that has two categories. Bar Plus Specialty means the student will be eligible to take the GA bar after successful completion of the program. The committee approved the motion unanimously.

**New Business**

William Bogner introduced the recommendations from Undergraduate Council Re: City and Global Scholar courses and Area F program changes. He stated that City and Global Scholar classes must be identified as such. There is currently a lack of process across the university to systematically review the lists of classes and update them. John Medlock explained the recommendations. He stated that the list of courses was presented to CAP a year and a half ago with a template to go along with the courses. Unfortunately, it was not codified for any of the other colleges to benefit from it. John informed the group that he promised to draft a template to serve as a guide so all colleges will have the same process. William Bogner stated that he will gather a small Ad Hoc Committee to bring clarifications and a list of to the CAP Committee.

The meeting was adjourned at 3:51 pm.