Minutes

In Attendance:

Julian Allen  Jennifer Chiovaro  Chris Goode  Greg McLean  Yongsheng Xu
John Bandy  Laura Edmunds  Glenn Harrison  Is Okosun  Yanqing Zhang
Saeid Belkasim  Solomon Fesseha  Kevin Hsieh  Shaochieh Ou
Laura Burtle  Denise Floyd  Terrance Manion  Greg Streib
Brendan Calandra  Eric Gaucher  Ewa McGrail  Anthony Van Miller

CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of April 26, 2018, as presented.

INTRODUCTION OF NEW MEMBERS

Dr. Goode asked the new members to introduce themselves in person and via WebEx.

UPDATE ON APPROVED VARIANCES

Dr. Goode reported on three (3) STF variances he approved since April:

1) IIT (Perimeter College) - Moved $5,690 plus necessary fringe benefits from Supplies to Salary/Fringe. This is to address a promotion from Training Specialist Intermediate to Training Specialist Lead.

2) John Houghton (Biology) received an award to purchase OptiPure (?) systems. A deal was made to return old systems, in order to cut the cost of purchasing the new systems. This still required some movement on the budget lines.

3) Steven Black (Anthropology) received an award to purchase some desktop computers, but because of non-ownership of the space where the desktops were to be placed, it was decided that laptops would be purchased instead.
Note: Please be sure that when submitting tech fee proposals to make changes to a space, the requesting party has permission to make modifications to the space.

MAJOR VARIANCE REQUEST FROM BIOLOGY (STF 19-IST 002)

The Chairman of Biology, Eric Gaucher, asked the committee to approve their request to use funding to purchase plastinated human specimens. The department currently uses lab fees to purchase actual human cadavers. The specimens will be for use in the lab, to assist with teaching cadaver dissection. The original, approved, budget request was for $112,625.88, and the revision was requesting the budget be decreased to $93,975. The new budget request would cover the cost of the plastinated human specimens ($78,988) and the purchase of two (2) V-scan devices ($14,987).

A lengthy discussion ensued as members questioned the use of technology fees for human specimens.

Motion: A motion was made and seconded to approve the variance of $93,973 to purchase plastinated human specimens. Motion passed unanimously.

REALLOCATION REQUEST FOR SCHOOL OF PUBLIC HEALTH

The School of Public Health is asking the committee to review their percentage allocation. Since 2012, each academic/administrative unit receives a portion of the technology fees collected from students annually. The percentage received by each unit was determined, in 2012, by an average of the previous funding for each unit. The School of Public Health has stated that their situation has changed and would like for their percentage to be reallocated. The school now offers an Undergraduate, Masters and Doctoral programs. The increase would help support the increased credit hours and student needs. Discussion ensued.

Action: It was agreed that the committee will meet to discuss how funds are allocated and to propose guidelines for fund allocation. Also, the discussion will be broached for an increase in the tech fees.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:56 AM.

Respectfully submitted,

Joyce Carroll