Senate Committee on Admissions and Standards

Minutes: April 25, 2018, 12:30-2 p.m., 25 Park Place, #2150

Attendance: Brendan Balint, Perry Binder, Michelle Brattain, Lanette Brown, Allison Calhoun-Brown, Carol Cohen, Emily Cowdrick, Dai Dajun, Gerald Gay, Matthew Grober, Shuguang Hong, Tameka Lester, Elizabeth Lopez, Deborah Manson, John Medlock, Valerie Miller, Tarrah Mirus, Joseph Peragine, Ciara Smalls Glover, Greg Streib, Winnie Tsang-Kosma, Karen Williams Jones, Kevin Yeomans, Marc Zayac

Approval of minutes from meeting on March 27, 2018
The minutes of the March 27, 2018, meeting were approved.

Election of Chair
Elizabeth Lopez was nominated and re-elected as committee chair for Admissions & Standards.

Review of Committee Charter, Membership, and Subcommittees
Elizabeth Lopez reviewed the Admissions & Standards Committee Charter based on the Faculty Senate bylaws, Membership, and the nature of standing and ad hoc subcommittees. Committee members should contact Elizabeth Lopez if they would like to join or roll off of a subcommittee; at the May meeting, additional nominations for the standing subcommittees and volunteers for the ad hoc committees will be taken.

Note: The committee noted that a correction is needed in the bylaws, Section 5, no. 1. “Director of the Student Advisement Center” should be “Director of the University Advisement Center.”

Motion to Approve Proposal to Add Honor Awards to LLM Degrees
Presented by Marilyn Crouch, Registrar, College of Law, and Leila Lawlor, College of Law.

Proposed Effective Term: Spring 2018

Motion: To adopt the same practice for Honors awards for the LLM Degree programs as for the JD awards and to have those distinctions recognized on the student’s official transcript.

Motion Highlights
Students that complete the requirements for the LLM degree with distinction will receive the Latin Honors cum laude, magna cum laude, or summa cum laude.

Summa cum laude will be determined by those students that achieve GPA’s of 3.80 or higher.

Magna cum laude will be determined by those students that achieve GPA’s between 3.60-3.79.
Cum laude will be determined by those students that achieve GPA’s between 3.40-3.59.

Rationale-The proposal brings the LLM academic recognitions in line with those of the JD recognitions.

The proposal would simplify the system because these distinctions already appear in Banner and do not have to be created.

**Motion approved with friendly amendments to make it effective Spring 2018 and not to add retroactive distinctions to historical student transcripts.**

Adjourned at 1:21.

Recorder: Lori Howard

This committee customarily meets on the last Wednesday of each month from 12:30-2 p.m. in 25 Park Place, #2150.

**Committee Meeting Dates for 2018-2019 Senate Year**

- May 30, 2018
- August 29, 2018
- October 31, 2018
- November 28, 2018
- January 30, 2019
- March 27, 2019
- April 24, 2019

(June and July meetings will be called if needed)

**Admissions & Standards Responsibilities**

From the University Senate Bylaws, Article VII. Committees:

Section 5. Committee on Admissions and Standards.

1. The Committee on Admissions and Standards shall be composed of the Senior Vice President for Academic Affairs and Provost; the Vice President for Student Affairs; the Director of Admissions; the Registrar; the Dean of Students; the Director of Financial Aid; the Dean of the Honors College; the Director of the Student Advisement Center; one student who is a member of the Senate; two staff senators; and at least twenty-three (23) faculty senators, as follows: six (6) members from the College of Arts and Sciences; five (5) members from Perimeter College; four (4)
members from the J. Mack Robinson College of Business; three (3) members from the College of Education and Human Development; one (1) member each from the Byrdine F. Lewis School of Nursing and Health Professions; the Andrew Young School of Policy Studies; the School of Public Health; the College of the Arts, and the College of Law; with the remaining members selected at large.

2. The committee shall review and recommend to the Senior Vice President for Academic Affairs and Provost and to the University Senate (1) changes in requirements and standards for admission to the university’s undergraduate degree programs, (2) changes in requirements and standards for undergraduate graduation, (3) changes in any university-wide requirements and standards for admission to or graduation from graduate degree programs, (4) changes in undergraduate academic regulations and any university-wide graduate academic regulations, (5) changes in the requirements concerning grades and the grading system, (5) petitions for deviations from the requirements and standards just listed, and (6) policies regarding enrollment management, and academic calendar.

3. The committee shall elect a chair within ten (10) working days after the election of a new committee.

Subcommittees
Much of the work of Admissions and Standards is done in ad hoc or standing subcommittees devoted to a specific issue. Ad Hoc Committees are open to all members of the Admissions and Standards Committee. Other committees are set by Senate policy and have restrictions placed on membership.

Ad Hoc Committees
*Open Membership
  - Catalog Review
  - Academic Honesty Policy Review
  - Graduation Requirements and C- Review

Standing Committees
*Set membership
  - Emergency Withdrawals Committee
    o Three faculty (one from PC)
    o Three Staff Members (one advisor, one from PC) chosen by VP for Enrollment Services
  - Emergency Withdrawals Appeals Committee
    o Three faculty (one from PC)
    o Three Staff Members (one advisor, one from PC) chosen by VP for Enrollment Services
    o Ex-officio Members by title: Dean of Students appointee, Legal Affairs appointee
  - Special Talents Committee
    o Five faculty
    o Member from Athletics
    o Member from Music
Enrollment Management Committee
  o Three faculty
  o Ex-officio members by title: Provost, VP for Enrollment Management, VP for Undergraduate Admissions, Registrar, Dean of Perimeter College, Director of Financial Aid, Associate Provost for Graduate Programs, VP for Student Success, Chair of Admissions and Standards, Dean’s Group (2 representatives), Diversity Representative, Student Life Representative, Budget Representative, and Planning and Development Representative

Upper-Division Admissions Committee
  o Four faculty members
  o One representative from each college/school offering Bachelor’s Degrees

Committee on Graduate Issues