Administrative Council

Minutes of March 8, 2017

Attendees:
Paul Alberto, Lisa Armistead, Pamela Barr, Mark Becker, Larry Berman, Michelle Brattain, Chandler Brown, Jessica Cino, Doug Covey, Debra Denzer, Shawn Elliott, Michael Eriksen, Ren Flot, Laura Fredrick, Shelby Frost, Michael Galchinsky, Don Hale, Chip Hill, Kerry Heyward, Andrea Jones, Doug Justice, Julie Kerlin, Nancy Kropf, Tom Lewis, J.D. Li, Peter Lyons, Walter Massey, Robin Morris, Fortune Onwuzuruike, Kavita Pandit, Rich Phillips, Jerry Rackliffe, Tim Renick, Christopher Robertson, Sara Rosen, Sterling Roth, Rose Sevcik, Jeff Steely, Volkan Topalli, Kristin Varjas, Phil Ventimiglia, Mary Beth Walker, Wade Weast and Jim Weyhenmeyer

Approval of Minutes:
The minutes of February 2, 2017 were approved.

Introductions:
Dr. Becker introduced reporters from the New York Times who are visiting Georgia State as part of their work regarding trends and innovation within higher education. Dr. Becker also introduced Mr. Shawn Elliott, who is the new head football coach at Georgia State. Mr. Elliott acknowledged his assistant coaches and spoke about the goals of the football program in the coming years.

Action Item: Broadcast Email Policy
Mr. Hale and Ms. Jones explained the new policy for review and distribution of broadcast email messages to students, faculty and staff. The policy will improve the quality and consistency of messages and ensure more effective coordination with other university communications. The motion was approved.

Information Item: Policy for the Allocation of Laboratory Research Space:
Dr. Weyhenmeyer reviewed the draft policy submitted in advance of the meeting regarding allocating and reallocating laboratory research space. Dr. Weyhenmeyer will submit this policy for a vote at the April 2017 meeting. The policy draws on space allocation metrics and processes at other institutions that are similar to Georgia State and will be used to support the continued growth of research, especially in wet laboratories.

Dr. Rosen indicated her support for the proposal, as well as the support of the department chairs in the College of Arts & Sciences who are most directly impacted by this policy.

Enrollment Update:
Dr. Renick noted that summer registration is still in the very early stages and fall registration will not begin for several more weeks. Atlanta campus applications and confirmed admissions are both up compared to the prior year for freshmen. Transfer applications and admissions are down compared to last year on the same date, but that is partially a function of an increased number of transition students from Perimeter College.
Dr. Renick also shared data on visits by students to Career Services, indicating that more students are going to Career Services and doing so earlier in their academic careers. Enhanced career counseling services and staffing are in process at the Clarkston Campus for Perimeter College.

Dr. Berman provided a summary of incoming scholarship finalists in the Honors College.

Commencement Update:

Mr. Hale and Mr. Robertson provided an update on commencement ceremonies for spring 2017. The ceremonies will be held on May 8-9 at McCamish Pavilion at Georgia Tech because the Georgia Dome is beginning demolition and Mercedes-Benz Stadium is still under construction. The arena will accommodate approximately 6,000 people per ceremony, requiring that the ceremonies be ticketed events this year. Each ceremony is expected to last approximately 2 hours and more details regarding specific logistics will be communicated to students, faculty and staff closer to the ceremonies.

University Information Security Presentation:

Because of time constraints this presentation was rescheduled for the April 5, 2017 meeting.

Developing a Pipeline to the Professoriate Presentation:

Dr. Armistead, Dr. Berman and Dr. Rosen delivered a presentation that was originally scheduled during the executive leadership retreat in January but had to be postponed because of inclement weather. The presentation addressed the need to cultivate students in graduate programs to improve the number and diversity of future leaders in higher education. Dr. Berman summarized existing recruitment and cultivation programs in the Honors College for developing student applications for various national scholarships and fellowships. Dr. Rosen shared her experience with programs at another institution that expose undergraduate students to a significant research experience. Dr. Armistead provided an update on efforts to select a Senior Faculty Associate who will be responsible for developing pipeline programs. This individual will work across the university to help identify and develop candidates for graduate school.

Legislative Update:

Ms. Kerlin stated the final day of the 2017 legislative session is scheduled for March 30, 2017. The FY 2018 budget has passed in the House of Representatives and moved to the Senate. The House budget includes merit salary increase funds as well as funds for other campus priorities. Mr. Lewis noted that the Georgia State legislative team has met with many deans and department chairs in recent months and thanked the deans for their efforts to ensure consistent communications throughout the session.

President’s Remarks & Announcements:

Dr. Becker shared recent and forthcoming recognition for the university regarding real estate acquisitions and economic impact on the region from university activities. Georgia State Stadium renovations have begun and university units are working as appropriate to develop a framework for building positive community partnerships.

Adjournment:

The meeting was adjourned at 11:07 am.