Present: Adam Stone, Alexandra Smirnova, Chara Bohan, Claudette Tolson, Deborah Baro, Deborah Manson, Emily Cowdrick, Jared Poley, Jennifer Jones, John Medlock, Jonathan Lochamy, Joseph Hacker, Lynda Goodfellow, Marie Sumner Lott, Mary Ann Romski, Michael Stewart, Michelle Brattain, Mike Metzler, Ming Luo, Nancy Kropf, Sally Robertson

Guest: Patricia Gregg and Michael Galchinsky, Office of Institutional Effectiveness; Joseph Normandin, Neuroscience Institute

Call to Order
Michelle Brattain called the meeting to order at 3:00 p.m. in Room 2150, 25 Park Place

Approval of Minutes
The minutes of September 20, 2016 meeting were approved as distributed.

Motion from Undergraduate Council to approve an Area E Core Curriculum Course, GER0 2000
Shelby Frost presented the motion and led the discussion to approve a new Area E core curriculum course, Gerontology 2000. The committee unanimously approved the motion.

Motion from Undergraduate Council to approve an Area D Core Curriculum Course, NEURO 2000
Shelby Frost presented the motion and led the discussion to approve an Area D Core Curriculum Course, Neurology 2000. Joseph Normandin elaborated on the motion. The committee unanimously approved the motion.

Updates to CAP Policy and Template for deactivation of a Program
Michelle Brattain presented the updates to the CAP’s proposal and template for unit initiated deactivation of a program and the Senate’s policy on deactivation of a program when proposal is initiated outside the unit. Sara Cushing elaborated on the motion. The committee unanimously approved the motion.

The meeting was adjourned at 4:00 p.m.