

## Senate Library Committee Meeting

Tuesday, February 16, 2016 3:30 p.m.  
Library South 7<sup>th</sup> Fl., Conference Room

### Present

Members: Joseph Hacker (Chair), Jeff Steely (Dean), Pat Carter, Wendy Venet, Mona Matthews, Mark Noble, Kris Niedringhaus, Yi Jiang, Pam Lucas (recorder)

Following brief introductions the committee discussed:

- **Wheelchair access to table and computer terminals** –Disabilities Services will be asked to do an assessment and provide recommendations on appropriate accommodation's to ensure that the needs of students and other library users with disabilities are addressed.
- **Interest in having primary course text on reserve** - The committee discussed putting primary course text on reserve and other opportunities for reducing textbook costs. The library does not purchase text books, however, if faculty members own books used as course material they can be put on reserve. The digital library HathiTrust was discussed as a useful tool for using out-of-copyright material, as was utilizing subject librarians to assist in exploring open education resources and tools. The statewide initiative, Affordable Learning Georgia, which provides grants for the creation of open textbooks, and opportunities with the Center for Instructional Innovation were other resources discussed.

### Update from Dean of Libraries, Jeff Steely:

- **Library Security Update** – The committee was given an update on security improvement efforts currently underway. Improvements include updating surveillance cameras, addressing egress issues, new entrance/exit gates paired with biometric scanning technology, and increased police presence. Campus network licenses for security cameras will be upgraded to give campus police the capability of accessing and reviewing camera feed. Currently there are approximately 50 cameras in the library. It is likely that a review of security camera needs will lead to at least doubling that number.
- **Consolidation** – The consolidated organizational structure for Perimeter College will include a new position of Department Head for Perimeter College Library Services. The position will report to the dean and will have four (4) Associate Department Heads reporting to it. The position will be posted internally. Once filled, the four Associate positions will be addressed. Several operational areas will be centralized at the downtown campus. They are collection development, cataloging, acquisitions and the library website. Staff at Perimeter College were informed that positions would be offered to all current staff, however this may require a location or position change.

### Discussion Topic:

- **Access to research materials** – The discussion began with a question on where faculty currently procure resources and material for research and teaching, and if the library was the primary resource. After the brief discussion the committee was informed that some of the current electronic resources will be discontinued. It was explained that with the consolidation of Perimeter College the library FTE has increased from \$32K to \$50K+. Most vendors charge based on FTE, and the increased cost leaves the library with a \$600k deficit in the acquisition budget. Processes for determining what resources will be cut include reviewing use and cost per use data. A survey listing all candidate titles being considered for cut will be sent to all faculty later in the spring.

#### Next meeting

- Dates for a March meeting will be circulated to the committee for input.
- The April meeting will serve as the organizational meeting to select the committee chair. That meeting will take place within 10 days of the Senate organizational meeting.