



Senate Information Systems & Technology (ISAT)
Thursday, April 24, 2014
1:30 PM
1103 Commerce Building

Minutes

In Attendance:

Julian Allen	Brennan Collins	Joe Hurley	Phil Ventimiglia
James Amann	Chris Green	Kristen Lingle	Michael Weeks
Allison Boyd	Bill Gruszka	George Rainbolt	Sallie Wright
Calandra Brendan	Shuferaw Gurmu	Greg Streib	Yi Zhao
Keith Campbell	Steve Harmon	Mandy Swygart-Hobaugh	

CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of January 16, 2014, as presented.

INTRODUCTION OF PHILLIP VENTIMIGLIA

Dr. Harmon asked everyone to introduce themselves to help orient new committee members. He introduced Phil Ventimiglia, GSU's new Chief Innovation Officer. Dr. Harmon gave an abbreviated version of Phil's employment and educational background. Phil explained his role and what he expects to achieve in his new position.

MONTHLY IS&T REPORT

Sallie gave a brief update on the following projects:

- a) XP Upgrade Project –IS&T is in the process of eliminating all XP operating systems computers on campus, as Microsoft will no longer support it. Discussion followed as Chair asked questions about the number of computers effected in the colleges. He asked for a report of XP computers to be converted in order to take back to the respective colleges to push them along.
- b) Active Directory Migration – This project is almost complete. Communication is forth coming about decommissioning Novell.

NOMINATIONS AND ELECTION OF ISAT CHAIRPERSON

Dr. Harmon opened up the floor for nominations for ISAT chairman. Dr. Steve Harmon was nominated for Chairman. A motion was made to close the floor for nominations.

Action: *Dr. Steve Harmon was re-elected as ISAT Chairman for 2014-2015.*

APPROVAL FOR MODIFICATION – STUDENT ACADEMIC TECHNOLOGY IMPROVEMENT

Dr. Harmon explained the Tech Fee process to new members and provided rationale for the action items on the agenda. He also explained how and why Tech Fee funds are being swept. The final sweep deadline is May 1, 2014. Dr. Harmon explained, that as Chairman, he does not approve requests for changes/modifications in Tech Fee proposals. He seeks approval from the ISAT Committee for any changes/modifications to any Tech Fee proposal.

Adila Hossain explained that thirty-four (34) classrooms have not been upgraded due to insufficient staffing. There is one line in the proposal for voice amplification devices (\$25,000) for 10 classrooms. She is asking for approval to move \$15,000 from the voice amplification line to the classroom upgrade line for weekend help for 6 weeks. These contractors will be supervised by IS&T engineers. A lengthy discussion ensued as Committee members posed questions about the classrooms needing voice amplification devices and the consequences of not hiring contractors.

MOTION: *A motion was made and seconded to approve moving \$15,000 for to classroom upgrade for weekend contracted help. Motion passed unanimously.*

APPROVAL OF TRANSFERRING FUNDS FROM END-USER COMPUTER SOFTWARE RENEWAL (TF20140041) TO RENEWAL OF VIRTUAL CLASSROOM COLLABORATION (TF20140038)

Adila Hossain explained that costs for Respondus and Elluminate Collaborate software renewals were more than anticipated. As a result, she was unable to pay the entire bill for TurnItIn. Adila asked the Committee to approve transferring \$5,200 from TF20140041 to TF20140038 to pay for TurnItIn.

MOTION: *A motion was made and seconded to approve transforming \$5,200 from TF20140041 to TF20140038. Motion passed unanimously.*

REVIEWING THE ISAT PORTION OF TECH FEE PROPOSALS

Dr. Harmon explained the distribution of Tech Fee Funds. Administrative and academic units are allocated Tech Fee funds each fiscal year. University Career Services, University Advisement Center and Athletics were not allocated Tech Fee funds for FY2015, based on non-participation in the past. These units are asking for funds in the total amount of \$110,135. Dr. Harmon stated that ISAT has set aside \$193,000 for such requests. The Committee is being asked to review and approved these requests as a block. James Amann presented each request for consideration. Discussion ensued.

MOTION: *A motion was made and seconded to accept the requests from the University Career Services (\$84,643), University Advisement Center (\$7,592) and Athletics (\$17,900) at 100% funding level. Motion passed unanimously.*

REVIEWING AND APPROVING THE OVERALL TECH FEE ALLOCATIONS

James Amann presented the FY 2015 Tech Fee Units Awards Summary Report, which listed all units that submitted proposals. He explained the ranking system within the academic and administrative units. The units determined what proposals they wanted funded.

According to the Budget Office, the total amount of Tech Fee revenue is \$6,010,775. The Tech Fee proposals for Rank 1 total \$5,869,509. Rank 2 proposals total \$184,457. Funds remaining after allocations total \$134,920. Dr. Harmon asked for approval of the FY 2015 allocations for both Ranks 1 and 2. A lengthy discussion ensued.

MOTION: *A motion was made and seconded to approve all Rank 1 (\$5,869,509) and Rank 2 (\$184,457) proposals. Also, to restore \$3,022 to the Innovation Fund. These allocations will be reviewed again once the swept funds are determined and the final budget recalculated; as some numbers may have to be adjusted.*

FY 2015 Tech Fee Award allocations will be submitted to FACP. Dr. Harmon stated that the entire Student Tech Fee process will be reviewed to further streamline and automate the process. James reported that there are thirty-one (31) outstanding Tech Fee "Final Reports". Dr. Harmon noted that reminders to out to all project owners. Discussion ensued.

ADJOURNMENT

There being no further business, the meeting adjourned at 2:20 PM.

Respectfully submitted,

Joyce Carroll