P & D Meeting Minutes  
September 17, 2013


AGENDA ITEM #1 - Approval of the Minutes of April 22, 2013: 

George Rainbolt called the meeting to order at 1:03 PM. The motion was made and so moved to accept the April 22, 2013 meeting minutes without any changes.

AGENDA ITEM #2 – Approval of the Minutes of August 19, 2013: 

The motion was made and so moved to accept the August 19 meeting minutes with minor changes.

AGENDA ITEM #3 – Plans for updates: 

Facilities:  
- CBSAC report: every meeting  
- Acquisitions: every meeting  
- Major moves & renovations: every meeting  
- FACP report: every meeting  
- Development: every meeting  
- Strategic Plan: every meeting  
- Enrollment: once a semester  
- Maintenance: once a semester  
- Alumni Affairs: once a semester  
- Institutional Research: once a semester  
- Campus Safety: once a semester  
- ASUR Process: once a semester  
- IS&T: once a semester  
- Campus Master Plan: once a year

AGENDA ITEM #4 – Facilities update: 

No CBSAC meetings yet this semester. The September 26 CBSAC meeting has been canceled. Draft of CBSAC/CPSAC membership and charge was reviewed. Suggestions included adding the Assoc Provost for IS&T, adding student representation, and replacing the elected VP with the VP for Student Affairs.

AGENDA ITEM #5 – MRRF update: 

The update was postponed till October meeting.
AGENDA ITEM #6 - FACP update:
FACP met on Sept 4, 2013. Summer 2013 credit hours met budget. However, this was partly due a reduction in the target. The next FACP meeting is October 7.

AGENDA ITEM #7 – Other updates:
Development: First update will be in October.
Alumni Affairs: First update will be in October.
Enrollment: After Census which will be November.

Subcommittee is formed to look at the possibility of Faculty/Staff Club(dining). Members are Audrey Goodman, George Pierce (faculty), Ramesh Vikamudi, Lenore Musick, Keith Sumas, Mourad Dakhli.

AGENDA ITEM #8 - Modifications to P&D charge:

Draft of modification to charge and membership for P & D was reviewed. The motion was made and so moved to accept the draft as distributed. The draft will be sent to the Statutes and Bylaws Committee for review.

AGENDA ITEM #9 – Facilities update:

Ramesh Vikamudi Presented the overview of 55 Park Place. A tour will be organized for this building.

AGENDA ITEM #10 - Strategic Plan update:

Due to technical malfunction, this update was postponed until October.

The meeting was adjourned at 2:02 PM

Submitted by,
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