

**P & D Meeting Minutes
September 17, 2013**

Present: George Rainbolt, Justin Brightharp, Douglas Covey, Ashley Epperson, Mark Geil, Morna **Gerrard**, **Beth Jones**, Jeff Lazarus, Sylvia Lee, Diamond Luster, Peter Lyons, George Pierce, Lesley Reid, Ed Rigdon, Stephen Rosner, **Vjollca Sadiraj**, Keith Sumas, P.C. Tai, David Washburn, Irene Weber, Russel White, Shelly-Ann Williams, Sallie Wright

AGENDA ITEM #1 - Approval of the Minutes of April 22, 2013:

George Rainbolt called the meeting to order at 1:03 PM. The motion was made and so moved to accept the April 22, 2013 meeting minutes without any changes.

AGENDA ITEM #2 – Approval of the Minutes of August 19, 2013:

The motion was made and so moved to accept the August 19 meeting minutes with minor changes.

AGENDA ITEM #3 – Plans for updates:

Facilities:

CBSAC report	every meeting
Acquisitions	every meeting
Major moves & renovations	every meeting
FACP report	every meeting
Development	every meeting
Strategic Plan	every meeting
Enrollment	once a semester
Maintenance	once a semester
Alumni Affairs	once a semester
Institutional Research	once a semester
Campus Safety	once a semester
ASUR Process	once a semester
IS&T	once a semester
Campus Master Plan	once a year

AGENDA ITEM #4 – Facilities update:

No CBSAC meetings yet this semester. The September 26 CBSAC meeting has been canceled. Draft of CBSAC/CPSAC membership and charge was reviewed. Suggestions included adding the Assoc Provost for IS&T, adding student representation, and replacing the elected VP with the VP for Student Affairs.

AGENDA ITEM #5 – MRRF update:

The update was postponed till October meeting.

AGENDA ITEM #6 - FACP update:

FACP met on Sept 4, 2013. Summer 2013 credit hours met budget. However, this was partly due a reduction in the target. The next FACP meeting is October 7.

AGENDA ITEM #7 – Other updates:

Development: First update will be in October.

Alumni Affairs: First update will be in October.

Enrollment: After Census which will be November.

Subcommittee is formed to look at the possibility of Faculty/Staff Club(dining). Members are Audrey Goodman, George Pierce (faculty), Ramesh Vakamudi, Lenore Musick, Keith Sumas, Mourad Dakhli.

AGENDA ITEM #8 - Modifications to P&D charge:

Draft of modification to charge and membership for P & D was reviewed. The motion was made and so moved to accept the draft as distributed. The draft will be sent to the Statutes and Bylaws Committee for review.

AGENDA ITEM #9 – Facilities update:

Ramesh Vikamudi Presented the overview of 55 Park Place. A tour will be organized for this building.

AGENDA ITEM #10 - Strategic Plan update:

Due to technical malfunction, this update was postponed until October.

The meeting was adjourned at 2:02 PM

**Submitted by,
Claire Murata Kooy
Georgia State University
Department of Philosophy**