

P & D Meeting Minutes

April 23, 2012

Present: PC Tai, J.L. Albert, Jacobus Boers, Douglas Covey, Michael Decker, Dan Deocampo, Mark Geil, Morna Gerrard, Robert Harrison, Olga Jarrett, Beth Jones, Jeff Lazarus, Solomon Okosum George Rainbolt, Stephen Rosner, Reid, Lesley, Timothy Renick, Irene Webber Russel White, David Caudill, Volkan Topalli

The Agenda for the meeting was as follows:

1. Approval of minutes from 3/20/12 meeting, (Attachment I)
2. Election of Chair (FY2013)
3. GSU Smoking Policy (attachment)
4. Subcommittee Sign-up
5. Campus Safety (Beth Jones)
6. Others

AGENDA ITEM #1- Approval of the Minutes

Phang Tai called the meeting to order at approximately 1:01 P.M. The motion was made and approved to accept the 3/20/2012 meeting minutes without any corrections.

AGENDA ITEM #2 – Election of Chair (FY2013)

It was moved and seconded that Dr. Tai be nominated as Committee Chair. The motion passed unanimously.

AGENDA ITEM #3 GSU Smoking Policy-Dr. Covey brought to our attention that this is the first campus-wide smoking ban, and questioned whether or not additional signage is needed. **Dr. Harrison** suggested the ban make clear if other smoking products are allowed i.e.; chewing tobacco. The ban must be clear on exactly what products are banned from use on campus. After lengthy discussions, the draft document was motioned to be adopted, seconded and passed.

AGENDA ITEM #4 Subcommittee Sign-Up-Dr. Tai discussed the MRR Committee's ultimate responsibilities. He also suggested that our campus email system become more user-friendly and offer an option to give former employees a permanent email address. Dr. Tai suggested that a sub-committee be formed to address email issues. **JL Albert** mentioned the potential cost to maintain email addresses for people who are no longer employees, as State funds cannot be used for non-employees. **A new Email Committee was formed; JL Albert and Morna Gerrard** will spearhead this initiative.

AGENDA ITEM #5 Campus Safeties (Beth Jones)

\$200,000 has been approved for Campus Safety Projects
Looking at adding free shuttles that "Round Robin" the campus all day
As soon as there is a plan for supplemental security, it will be presented to the committee.
Left-over funds from the Piedmont project will be used for five more decorative crosswalks.

AGENDA ITEM #6 Others Dr. Tai, confirmed with the committee that we will keep the current meeting schedule and time, and that voting on certain topics by email is acceptable by the committee.

The meeting was adjourned at approximately 1:37 PM.

Submitted by,
Tracy Crayton
Georgia State University
Department of Biology
Direct line: 404-413-5306