



Senate Information Systems & Technology (ISAT)  
Thursday, September 20, 2012  
1:30 PM  
718 General Classroom Building

### **Minutes**

In Attendance:

Julian Allen	Stuart Gerber	Mike Raderstorf
Darrius Cooper	Kia Graves-Craddock	Ellen Taylor
Chad Cox	Steve Harmon	Bill Walsh
Lisa Cranwell-Bruce	Kevin Hsieh	Irene Weber
Vijay Ganji	Steve Manson	

### **CALLED TO ORDER**

### **APPROVAL OF MINUTES**

Motion was made and seconded to approve the minutes of August 16, 2012, as presented.

### **MONTHLY IS&T REPORT**

- Julian Allen informed ISAT members that IS&T is cooperating with the Dell IT Simplification Assessment, as requested by the Provost and Vice President. He stated that IS&T, as the rest of the University's IT support units, responded to the required surveys and provided documents upon request. Discussion ensued.
- Julian reported that the controlled/planned power outage, which occurred during the Labor Day weekend, was successful. The UPS and chiller were replaced as scheduled. There are no reported issues at this time. Discussion ensued.
- Julian gave a brief update on the Desire2Learn (D2L) transition. All faculty course content, from last 2 years, is being migrated from uLearn to D2L. This means content that faculty created. This content does not include any documents or materials that students submitted as assignments. The BOR has moved the access date to October, from the original access date of January 2013. Training will also start in October. Julian reiterated that the Exchange will offer D2L training on October 31, 2012. Discussion ensued.

**Outcome/Decision:**

*Dr. Harmon suggested using The Signal to communicate D2L information to the students.*

**STUDENT TECH FEE PROCESS REDESIGN PROPOSAL**

Dr. Harmon reiterated why changes are needed for the Student Tech Fee process for selecting proposals and determining funding percentages. This new proposal was created by the Student Tech Fee Subcommittee (STFS). The proposed changes were submitted for approval:

- 1) Student Technology Tech Fee funds will be allocated to administrative and academic units. Each academic and administrative unit will be responsible for awarding its funds for Student Technology Fee Projects. The awards must be consistent with GSU and BOR guidelines for the Student Technology Fee and students must be fully represented in the award review process.
- 2) Ten percent (10%) of the funds will be set aside for Innovative Instructional Technology projects. The innovative funds will be administered by the Center for Instructional Innovation, under the direction of Dr. George Pullman.
- 3) The allocation percentages for the rest of the funds will be determined annually by FACP.
- 4) The STFS will convene in the Spring Semester to determine whether the proposals put forward by the administrative and academic units meet the GSU and BOR guidelines. Proposals that meet the guidelines will be granted final approval by the STFC.

The goals and benefits for these changes include:

- IS&T and Facilities will no longer have to do Stage I reviews for proposals that won't get funded.
- People in the respective content area will be reviewing those proposals.

A lengthy discussion ensued concerning proposals denied by the college, off the top funding, determining what proposals are innovative, creating committees for each college/unit, BOR guidelines and eliminating the Phase I process.

**Motion:** *Dr. Harmon issued a call to question. The proposed Student Tech Fee procedures were approved unanimously by ISAT members.*

### **NEW BUSINESS**

Irene Weber reported that she's still having problems accessing Office 365 via the web. She wanted to know when this problem would be corrected, as other campus users are experiencing the same problem. Julian reported that Microsoft is aware of the problem and is working with IS&T engineers to resolve this issue. He asked everyone for their patience and apologized for any inconvenience this may have caused. Discussion ensued.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 2:10 PM.

Respectfully submitted,

Joyce Carroll