The meeting was called to order by Risa Palm at 1:30 p.m.

**Voting Members Present:** Pam Barr, David Caudill, Doug Covey, William Long, Risa Palm, George Pierce (P.C.Tai)

**Non-voting Members Present:** Beth Jones, Russ Seagren, Edgar Torbert, Ramesh Vakamudi

**Members Absent:** Katherine Willoughby, Jerry Rackliffe, Winnie Tsang Kosma

**Non-voting Members Absent:** None

**Visitors Present:** J. L. Albert, Dabney Dixon, Ralph Kahlan, Fred Mote

**Action Items**

1. **Approval of minutes from December 15, 2011 meeting**
   A motion was made and carried to accept the December 15, 2011 meeting minutes.

2. **Space request from College of Arts and Sciences for allocation of Kell Hall**
   434/434A/435 (offices), 438/441 (STEM Initiative), 439 (iGEM classroom) and 698/697/697A/ 695/ 693/ 693A (instructional lab and preparation areas)
   A motion was made and carried to approve allocation of Kell Hall 434/434A/435/ 438/441/439/ 698/697/697A/ 695/ 693/ 693A. All renovation costs are to be funded by CoAS.

3. **Request for approval of TV monitor installations in GCB, NSC and RCB**
   A motion was made and carried to approve installation of TV monitors in GCB, NSC and RCB.
Information/Discussion Items

1. Relocation of College of Arts and Sciences office space from 10 Park Place Suite #405 to Suite #700 and allocation of Suite #405 to the Office of International Initiatives
   Ramesh Vakamudi reported that College of Arts and Sciences relocated faculty offices from Suite #405 to Suite #700 of 10 Park Place and Suite #405 was allocated to Office of International Initiatives expansion.

2. AYSPS (#2 Peachtree Street) first floor renovation
   Ramesh Vakamudi reported that AYSPS is funding the design and renovation of old Gift Mart space in their building (# 2 Peachtree Street). Renovation is to be completed in two phases.

3. Campus Project Status Update
   Ramesh Vakamudi presented information on Indian Creek Lodge demolition and redevelopment, Sparks Hall restroom ADA upgrade, 89-103 Fort/315 Irwin Street property acquisition/development, and 25 Park Place (SunTrust) phased renovation projects.

There being no further business the meeting was adjourned by Risa Palm at 1:55 p.m.