October 18, 2012 – 1:30 P.M

The meeting was called to order by Risa Palm at 1:30 p.m.

**Voting Members Present:** Pam Barr, David Caudill, Douglass Coven, Charles Gilbreath, Olga Jarrett, William Long, Risa Palm, Jerry Rackliffe, Lesley Reid, P.C. Tai

**Non-voting Members Present:** Beth Jones, Russ Seagren, Edgar Torbert, Ramesh Vakamudi

**Members Absent:** None

**Non-voting Members Absent:** None

**Visitors Present:** Matt Gillett, Fred Mote, Stephen Rosner, Kenneth Slade, Karen Stark, Jeannie Wright

**Action Items**

1. **Approval of minutes from May 24, 2012 meeting**  
   A motion was made and carried to accept the May 24, 2012 meeting minutes.

**Information/ Discussion Items**

1. **100 Auburn Avenue Building (Atlanta Life) space allocations**  
   Ramesh Vakamudi reported that the following space allocations were made to the 100 Auburn Avenue Building (Atlanta Life):
   - **Relocation of Offices of the President, Provost and other VPs from Dahlberg Hall 3rd floor to Atlanta Life 5th floor**
   - **Relocation of Office of International Initiatives from 10 Park Place to Dahlberg Hall 3rd floor**
   - **Relocation of Welcome Center and Alumni Relations from Dahlberg Hall 1st floor and Admissions Offices (2) to Atlanta Life**
   - **Relocation of Honors College from the University Center to Atlanta Life**
   - **Relocation of Office of Legal Affairs from 10 Park Place to Atlanta Life**
2. **25 Park Place (SunTrust) space allocation changes**
   Ramesh Vakamudi reported that the following changes were made to space allocations:
   - Allocation of 25th and 26th floors to CoAS (previously programmed for the Offices of President and Provost)
   - Temporary allocation of 13th floor and partial 14th floor to Associate Provost for Academic Programs (for student advisors) with a permanent allocation of 18th and 19th floors. Schedule of 18th and 19th floor renovation is contingent upon funding availability.

3. **School of Nursing and Health Professions request for installation of TV monitors in Urban Life Building (8th, 9th and 12th floors)**
   Ramesh Vakamudi reported that the request from the School of Nursing and Health Professions to install TV monitors in the Urban Life Building (8th, 9th and 12th floors) has been approved.

4. **Campus Master Plan Update**
   Russ Seagren gave a presentation on the Campus Master Plan Update.

**There being no further business the meeting was adjourned by Risa Palm at 2:20 p.m.**